



Richmond Knob Hill Community Association  
Board Meeting – April 12, 2011  
Draft Minutes

**Attendance: Liz Lunney, Lloyd Bumstead, Sarah Parry, Brian Brandon, Doug Roberts, Allison Jacoby, Bonnie Weldon**  
**Regrets: Doug Roberts, Ron Neff, Carole Poirier**  
**Guests: Jessica ?**

1. Meeting called to order at 7:10 pm. Agenda approved.
2. Minutes of March 8<sup>th</sup> forgotten – review next time
3.
  - a. Fire Inspection - Replace Fire Alarm
  - b. Life Cycle Plan – Greg gave a copy of the draft of Capital Renewal Plan – he is saying that our roof of the community association needs to be repaired, is starting to deteriorate. The shingles need replacing. Also looked at the flooring around the heating unit, it slopes the wrong way. Quotes received for Roof/gutter repairs was 10,040. The flooring was 2,048 to fix. There is also a recommendation to replace the front door. Also provided copies of Concrete specialists quote and also roof and gutter repair. Greg also had the stucco guy coming over, he is just starting to get up and running. Greg is focusing on priorities right now. Liz suggested that ideally we want to get all the items in column 1 applied for this year. Greg is saying we need to put this in a priority list, ideally probably from the ground up to get the work done, i.e. in terms of work that needs to be done. Furnace area is a mess, door is all rusted etc. Painting is considered a grey area when it comes to grant applications. Liz/Bonnie saying we should have the cheque in for the casino.

Richmond School is getting a permanent sign done. Liz is going to ask him where he got it done as ours in a bad state of re. Brian has a sign contact that can provide to Liz.

- c. Skate Shack
  - i. Bonnie/Doug/Liz got the budget in. Doug, the contractor and some others had a pre-consultation meeting. There was an unofficial nod to what was presented. Doug is waiting for a form to come in and then the contractor can take it into the city.
  - ii. The technical review – we need to have one done. We initially a note to get more parking done but Liz has said no, they have dropped that. There is some code stuff with the roof going over the patio that needs a certain fire code rating now (because the way it is wording is says there is a wall where there is no wall)

Once we get this into play then it will need to come back to the board for approval for the next spend as this will be the big one. Lloyd will touch base with Doug about when to approach the equipment dealerships about updated quotes. The Kaboda tractor is what he is thinking. Jessica knows the kaboda dealership (her brother works there in Ontario), maybe there is a connection. Liz to do an exchange of emails b/w the two of them.

#### d. Mega Event

Liz says there was another ad and mini articles in the newsletter. We get a \$300 grant. Parade of garage sales and kid's toy and children sale....maybe Sarah could be there to help sign up members in the morning. Liz to see about getting green gate bags, and city has magnets, collateral materials etc. that she is going to get 100 copies of for giveaway. She and Doug could be at the community. Liz has got someone who would give seedlings, all this would be a volunteer giveaway item. School/Scouts are hopefully going to create a mascot that we can create buttons for.

- i. Habitation marker – 3 refurbished markers and 4 markers to be put up at community centre. 3 refurbished markers – city got in to do some trimming of the trees, so looks better. Ruth Corns (artist) – was going to give us a design for the fence. Brian to contact Ruth again to see about this. Brian will contact suppliers once he knows where Ruth is at. Needs to get the post holes dug for here. Liz says Ron is just waiting to hear from Brian.
- ii. Town Hall – 4:00 – 6:00 – Kate Shultz – Liz had a meeting with her– Open Talk Technology is the official wording. Bankview has their second town hall tomorrow, Liz going to see how it works. Paper is put on the floor and people fill in what they are passionate about. Liz is hoping that Kate might help facilitate.
  - a. Shack and paint the pavement booths - Jessica – would like to run this over the course of the day. Paint only seems to last a couple of years. Paint the pavement is a community initiative - is an initiative to get people to slow down. Design on an intersection that has travel concerns. Richmond School is the ideal location (t-intersection at 27<sup>th</sup> and 22<sup>nd</sup>). Needs to be an unmarked crosswalk by a community or school location is the parameters for doing this. Get some design ideas from the SUMBY event. Idea is to maybe incorporate the 'Richmond has heart' look and feel. Has not contacted the school yet. Ideas are to do this in August. Water based paint is the way to go. Application for Strategic funding – Jessica is submitting to the city. Approx. Budget is \$1500 she is saying. The Community association is prepared to support it. Maybe a party, bold sign, would like maybe a donation station (yogurt containers for paint, old clothes, rags, etc. She may need to get a couple of permits. Needs to provide a copy of the grant application to the board for our files. Aug. 18<sup>th</sup> (for cleaning) and Aug. 20<sup>th</sup> as the event.
- iii. Wine Tasting – J.Webb is all lined up. Festival style (booth set up) - approx. 7:00- 9:00 pm. \$15.00 per tix. Becky is on board to organize it.

e. Tim Bits Soccer Update – 100 confirmed, 4 on waiting list

#### 5. Board Reports –

- a. Liz reported for Ron. We are 1 of 4 communities who part of this pilot project for a community engagement project. Working hard on the skate shack.
- b. membership drive - Sarah - we are about 150 members. April is membership drive. If each of the board could go to a couple of their neighbours. There is also content about the mega event so this might help give a reason to chat with the neighbour. Liz is offering to bring a chocolate cake for the board member who recruits the most. WIN is looking especially for kid's clothes and toys and will take what does not sell from that day.
- c. Treasurer - nothing out of the ordinary. We have operating revenue coming in from the building account. We got the financial review from AGLC back. Bike rodeo – called Neil Hogg at

Tool Peete, he has all the documentation. Bonnie is trying to have a conversation with him. Ideally we need to get this figured out this week. They have offered to do 'a learn to bike' but insurance companies get concerned about this. The bookkeeper needed the documents, so Bonnie got the materials to her. The audit has to be done before the AGM on June 14, 2011. Bonnie has contacted the Audit people. Liz, had a budget going on in the background. Liz reviewed the financial documentation. Liz says there is now a financial plan in place for future treasurers.

- d. Playgroup - Carol was not here
- e. Rink - Lloyd - Nov. 21 was first skatable ice - March 10 - ice was still in good shape. Had the longest ice time that he can remember this year. Had some volunteers to assist this year. Lloyd pleased with the way the community association is going this year. He wants to have more teams and organized hockey here. The two rinks are the way to go – then there is always ice for skating if there is organized hockey in the main rink. The idea is to try and encourage kids at all levels to participate and be involved. Signage would be a great idea to encourage an understanding of what is available to whom and when. We want to encourage grass roots to be involved and maybe there is a way to start a grassroots hockey program in the community (i.e. based on the timbits program that was started). Maybe Jason could commit to coming to the town hall meeting for starting a grassroots hockey program. Maybe also create a windy skating path for community skating on the grass in the winter. More signage, skating paths, grassroots hockey are goals for next year. Lloyd will do cleaning this year after the ice is gone.
- f. Development – 6 pages to the development list. There are a huge number of petitions that are being worked on. Doug saved a Russian Olive tree.
- g. President's Report – Liz - We have been preselected for Casino dates for Oct./Nov./Dec. For 2012 – May 2012 is when the dates will be released. We have let Stampede Casino We have not been selected for a traffic study. End of April – making connections conference that Liz is going to attend. Grant application – got turned down for the Linda Putnam grant for arts. Killarney – July/August mega event – they were looking to have our possible involvement – Carnival/grandstand idea. Have not heard back yet from them.

Meeting adjourned – 9:15 pm